

PARISH COUNCIL MINUTES

The minutes of the Parish Council Meeting held on December 15th 2016 in the Cosby Community Church Rooms, Croft Road, Cosby commencing at 7.30pm.

1. Attendance & Apologies

Present:

Cllr J Chapman (JC) - Chair,	Cllr M Howkins (MHo)
Cllr C Pharoah (CP) - Vice Chair,	Cllr E Hutton (EH)
Cllr L Phillimore (LP),	Cllr A Tanner (AT)
Cllr P Suffield (PS),	Cllr D Cooper (DC),
Cllr I Mullis (IM)	Cllr M Hillmann (MHi)
Cllr P Cave (PC)	

Mrs E Wakelam (EW) – Clerk.

Apologies:

Cllr David Jennings.

Also Present:

Ms Laura Proffitt (resident of Harland Close), Mr Barry Proffitt & Mr Alan Proffitt (resident of Forryan Close).

2. Declarations of Interest

Mr Tanner and Mr Phillimore made their usual Declarations of Interest with regard to the planning applications on the agenda.

3. Minutes of the Previous Meeting

It was proposed by CP, seconded by EH, that the Minutes of the previous meeting, having been circulated, be signed as a true and accurate record of that meeting. This was agreed unanimously.

4. Matters Arising (Not Covered Elsewhere in the Minutes)

- 4a) CCTV upgrade – This is still ongoing.
- 4c) Local Highways have been chased regarding options relating to parking problems outside the Co-op on Main St. Still awaiting a response.
- 4e) An email has been sent to Cosby RFC regarding the removal of the dangerous floodlight on the park. Awaiting a response.
- 5h) It was agreed that, on this occasion, we would not be making a financial contribution to Citizens Advice UK but may consider including a budget for Grant Applications in the next precept.
- 5j) The cost of lowering all of the dog bins has been given as approx. £10 per bin. However, this is currently on hold as several Parish Clerks have raised issues over the new height being easily accessible by young children which could cause health issues. Blaby DC has agreed to liaise with Environmental Health as to how this may be addressed.

- 12) The Clerk has now placed a poster in each of the notice boards showing all of the different ways in which the public can contact the Parish Council/Clerk.
- 13) CP has sourced a brass plaque to go on the Bench in the Pinfold at a cost of approx. £30-£40. This was authorised and will be arranged. The official opening date is still to be decided but will probably be in the Spring. **ACTION: CP**

The clerk updated that after seeking advice from the Planning Officers at Blaby DC, the Parish Council are not able to enforce any remedial works to trees with TPO's in place (unless there is a public health & safety issue).

The water pipe in the cemetery has now been covered up. Thanks to PS.

Dates for future "Meet your Parish Council" in the Community Library have been included in the 12 month diary to be discussed later.

5. **Correspondence & Replies Received**

- a) Resident of Croft Road – Traffic issues on Croft Road. They have been advised that this will be passed to the Working Group which the resident is happy with.
- b) Totally Trees – Quotation for works to trees on Pretty Corner.
- c) Cosby Treecare – Quotation for works to trees on Pretty Corner.
It was decided that, on this occasion, the work would be passed to Totally Trees and the Clerk should action this. **ACTION: EW**
- d) SLCC – Renewal of membership. **ACTION: EW**
- e) Lloyds bank – Application for Online Banking facilities. **ACTION: EW/JC/MH**
- f) Blaby District Building Control – Name of the new road at The Ridges site. It has been agreed to adopt the new road name of Ridge Gardens.
- g) Richard Mugglestone – Affordable Housing in Cosby. Meeting to be arranged for any updates available. The action group CARD are also to be invited. **ACTION: EW**
- h) Blaby DC – Safety Over the Festive Period – leaflets
- i) LRALC – response to funding/grant requests.
- j) LRALC – Confirmation of training.
- k) Blaby DC – Siting of Recycling bins on Victory Park.
The Clerk has also received an email from the Community Library asking for these to be moved as they have been relocated onto parking spaces that they are responsible for. The Clerk agreed to follow this up further with Leics County Council as nobody has any knowledge of this past arrangement for the library to have use of 7 spaces, and there are currently no markings on site. **ACTION: EW**
- l) LCC Highways – Acknowledgement of complaint re quality of work.
- m) LCC Highways – Blocked gullies on Countesthorpe Road.
Highways have attempted to clear the drainage gullies but were unsuccessful due to limited access (parked cars). They will be following this up again in due course.
- n) Reids Playground Maintenance – Invoice & Report (forwarded to Working Group). **ACTION: EW**

- o) Cosby Cricket Club – S106. Dura-sport invoice for payment. **ACTION: EW**
- p) Dura-Sport – Quotations for new playground surfaces (forwarded to Working Group).
- q) Mr J D Horsburgh – Letter of thanks following his retirement as Clerk to the Parish Council.

6. Planning Applications & Decisions

Applications received:

- a) 5 Walnut Leys, Cosby – Single storey front extension to form new bay window and porch. There were no observations. **ACTION: EW**

Decisions received:

- a) 3 Cambrian Close, Cosby - Approval
- b) Tithe Barn, Main Street, Cosby - Approval

The Chair brought forward Item 9.

9. Parishioners' Time

Mr Proffitt spoke on behalf of his brother who is a resident of Forryan Close, Cosby.

Parking is once again becoming a huge issue along the bottom section of Forryan Close (outside the Bulls Head and Winleys). On several occasions residents have been unable to get out of the cul-de-sac safely. He has already approached East Midlands Housing and the LCC Highways and there seems to be some confusion over who owns the stretch of road to be able to apply any restrictions.

After some discussion, it was agreed that the Clerk would liaise with the Leicestershire Police to see if local officers could pay special attention to this area along with the centre of the village over the forthcoming weeks. **ACTION: EW**

The Clerk would also try to establish who actually owned the stretch of road in question. **ACTION: EW**

There were no further requests to speak.

7. Financial Report

The Clerk requested permission from the Council to change the way financial matters are recorded from the current method of manual book keeping to a computerised accounts system (initially via a spreadsheet but to move on to a

specialised accounting system in the future). This was proposed by PC, seconded by EH and the motion was passed for this to take place.

The Clerk than went through the financial report as of 9.12.16

Expenditure in Nov/Dec 2016	11,690.30
Expenditure ytd (from 1.4.16)	58,329.72
Income in Nov/Dec 2016	420.00
Income ytd (from 1.4.16)	25,277.50 (excluding the Precept)
Balance of Current Account	647.70
Balance of Saver Account	122,109.28 (includes Precept amount)

The financial report was proposed by CP, seconded by EH and was signed as correct record.

8. **Memorials**

One memorial request has been received from The Co-operative Memorials for the late Mr Douglas Anthony Hurr. No issues were raised. **ACTION: EW**

10. **Election of Co-option Vacancy**

An expression of interest had previously been submitted by Veronica Rye for the vacant co-option position. The councillors discussed her application which was proposed by MHo, seconded by AT and carried by a majority vote.

The Clerk would inform Mrs Rye of her accepted co-option and at the same time inform her of the current training courses available for new Councillors. **ACTION: EW**

11. **Review of Working Groups**

It had previously been requested by the Vice Chair that this agenda item be discussed and resolved at the December meeting ready for 2017.

The new Working Groups will comprise as follows:

Finance & Staffing	CP, LP, & JC
Open Space	EH, PS, MHo, DC, AT & JC
S106	CP, MHi, PC, AT & JC
Christmas Lights	PS & MHo
Road/Village Safety	EH, IM, AT & JC
Planning	MHi, PC, MHo & JC

DC questioned the need for such a wide remit for each group. It was explained that each working group could be broken down into sub-groups if they felt it necessary but the Chair of each working group would submit the overall report each month as appropriate.

CP reiterated that these new groups were 'Work in Progress' and would be reviewed in 12 months to see if we had got the balance right.

12. Agreement of dates for 2017 Council Meetings

At the request of the Chair, the Clerk produced a 12 month calendar of dates for future Council Meetings in 2017. Some meetings have been moved due to half terms, Easter and Christmas. The meeting in August will also be re-instated. Hopefully this will make meetings more accessible to a wider variety of people including those with family commitments. The calendar also had two dates per month when representatives from the parish council will hold a surgery in the Community Library.

A discussion took place and the list was proposed by CP, seconded by AT and was passed with a majority vote.

This will be displayed on all notice boards and the parish council website. **ACTION: EW**

13. The Garner Cup

This item was deferred from earlier in the year.

Graham Anderson was proposed by EH, seconded by CP and passed unanimously. This was due to his continued work within the village, assisting both the Parish Council and also being a very active member of the Village Hall committee.

The Clerk will make arrangements for the Cup to be presented. **ACTION: EW**

14. Any Other Business

CP The brook at the Chapel Lane end still needs clearing. This will probably be covered by the Environment Agency. **ACTION: EW**

The drain cover on the footpath outside the Bulls Head is still missing. The Clerk confirmed that this has been reported but would chase up accordingly.

Suggested that instead of buying new notice boards, see if the current ones can have the doors reconfigured so that they are all sideways opening instead of upwards opening. **ACTION: EW**

- PC Enquired whether the fencing that runs along the side of the brook on Victory Park had been replaced. He was advised that this had now been completed.
- PS All councillors were asked to complete a feedback form in relation to the Christmas lights. It was also asked if this form can be put onto the website and social media to gauge the response from residents whilst it is still fresh in their minds. The Clerk agreed to action this. **ACTION: EW**
- LP Whilst we are still waiting to hear if Jelsons are going to appeal, we need to stay on the ball with the East Midlands Rural Housing with regards to any sites identified for affordable housing.

Christmas lights look extremely good but we need to ensure that a rolling schedule is put in place to extend/renew and ensure that the budget covers this.

Suggested that all Working Groups meet before the next meeting to ensure that any budget requests are submitted in time to be included in the 2017/2018 forecast.

LP asked for confirmation on the view of Cosby Parish Council towards the Hewitt's development. For the benefit of the newer Councillors, the Chair reported on the initial discussions (going back to February 2014 and before), with the Developer's consultants and the subsequent actions following the public consultation.

The meeting was closed at 9.50pm.

I confirm that this is a True and Correct Record of the meeting held on 15th December 2016.

----- Dated: 19th January 2017
Cllr J Chapman
Chair of Cosby Parish Council