



# COSBY PARISH COUNCIL

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## Minutes

**Minutes of the Meeting of Cosby Parish Council held on Thursday 20<sup>th</sup> October 2022 in the Heritage Room, Cosby Village Hall, Park Road, Cosby.**

**Present:** Cllr: V Rye (Chair) Cllr: S Wegerif (Vice Chair)  
Cllr: J Chapman Cllr: M Howkins Cllr: S Boocock Cllr: J Wolfe  
Cllr: C Pharaoh Cllr: M Hillmann (Arrived 7.21pm)

**Also present** Mr L Phillimore (Parish Manager)  
Mrs S Chapman (Assistant Parish Manager)

2 Members of the public (1 as Public Participation, 1 as observer)  
Mr G Anderson (Chair of Village Hall Committee)

### **621. Chairmans Welcome**

Cllr: Rye welcomed those present and thanked all those Members who had responded to her emails.

Cllr: Rye also thanked Mrs S Chapman for working her day off to produce the urgent Neighbourhood Plan Referendum newsletter.

### **622. Apologies for absence**

Cllr: K Scotton (Approved)

### **623. To receive any declarations of interest**

None

### **624. To receive and sign the Minutes of the Meeting of Cosby Parish Council held on Thursday 29<sup>th</sup> September 2022**

#### **a. Matters arising from the Minutes**

- i. 610 c – Matters relating to the Cricket Club flagpole and a broken roof tile had been referred to the Village Hall Committee Chairman
- ii. 612 a – Hedgehogs kits are being encouraged as wildlife projects at Cosby Primary School.
- iii. 612 e – Sample Health & Safety audit has been passed to Cllr: K Scotton for review
- iv. 612 g – ex-Councillor “PS” had kindly located the water pipe and the plumber has been commissioned.
- v. 612 h – Cllr: V Rye will collate Member responses to RPT Consulting report
- vi. 612 j – Tarmac repairs to Victory Park path and cemetery path commissioned. Re-engagement letter to DTM pending.
- vii. 618 b – Request for 1 MVAS and 2 posts, 1 for Broughton Road and 1 for Countesthorpe Road to be submitted by Mr L Phillimore as County Councillor.

**RESOLVED:** That the minutes of the Meeting of Cosby Parish Council held on Thursday 29<sup>th</sup> September 2022 be approved and signed as a true record.

**625. To receive and approve the financial reports for the months ending 30<sup>th</sup> September 2022 including income and expenditure, budget year to date, balance sheet and to record the signing of the bank reconciliation for the same period.**

**RESOLVED:** That the financial reports for the month ending 30<sup>th</sup> September 2022 including income and expenditure, budget year to date, accounts paid and balance sheet and to record the signing of the bank reconciliation for the same period be approved.

- a. No questions arising
- b. Cllr: M Howkins advises that the new procedure for validating bank statements to receipts and payments is a simple and quick process.
- c. Cllr: S Wegerif will validate the September receipts and payments.

**626. To consider any applications for Co-option**

Cllr; V Rye advised of a meeting with Helen Stevenson who will present themselves for Co-option at the November meeting.

**627. Clerks report.**

- a. Members are advised that the preliminary 2023/24 budget is ready for scrutiny and a virtual meeting will be arranged.
- b. Members advised that the Annual Staff Appraisals have been completed with all members of staff positive and content.

**628. To consider and Memorial applications not in compliance with the published cemetery Rules & Regulations.**

None

**629. To receive the Annual Report from the Cosby Village Hall Committee**

Mr Graham Anderson (Chair) presented a detailed and encouraging report, a copy of which will be held with these minutes.

**630. Correspondence received**

- a. Email – **Cllr: J Wolfe - Linley Green – RESOLVED:** That the investigations, actions and outcomes with Blaby District and Leicestershire County Council be noted and that no rules or regulations have been breached by members of the public.
- b. Email – **Member of the public re: Cosby Cemetery – RESOLVED:** That the correspondence and response from the Parish Manager be noted.
- c. Email – **Letter to the Chairman of the Parish Council.** Cllr: Rye advised Council that Cllr: Rye had **NOT** written any letter to the Cosby Cottages Association (CCA). It is also noted that the signed minutes of the Finance and Staff Resources meeting of 23<sup>rd</sup> June 2022 have been mistaken as being a letter from the Chair.
- d. Email – **Sapling Oak offer** – Clerk will liaise with the Tree Surgeon as to suitability for planting within the village
- e. Email – **Sale of RBS Rialtas** – the sale be noted
- f. Email – Cosby Neighbourhood Plan – the publicity be noted
- g. Email – BHIB Insurance premium – **RESOLVED:** That the Fidelity Insurance be increased to £500,000 for the remainder of the insured year @ £103.88 and reviewed at renewal.

**RESOLVED:** That Standing Orders be suspended at 8.48pm to allow the meeting to continue with a view to close the meeting by 9.30pm

**631. Public Participation**

- a. Mr A Marriott spoke on behalf of the CCA relating to street lighting on The Settlement and the CCA's opposition to the Parish Councils decision to divest responsibility.

- b. Cllr: V Rye confirmed that what was understood to be a signed letter by the Chair of Cosby Parish Council were the signed minutes of the Finance and Staff Resources meeting of 23<sup>rd</sup> June 2022

**632. To consider street lighting on The Settlement**

- a. To receive a report and recommendation from the Finance and Staff Resources Working Party regarding street lighting on “The Settlement” – Members have previously received this report in the September 2022 agenda pack.

**RESOLVED** – that the report be received.

**Cllr: V Rye** proposed that the Motion debate will be held in public, but that the voting will take place in a confidential session at the end of the meeting

**RESOLVED:** That the vote will take place in a confidential session at the end of the meeting

- b. **MOTION 2: (2022)**

**Cllr M Hillman - to overturn Resolution 492 e (16<sup>th</sup> December 2021). “That the “fair warning” letter of Cosby Parish Councils decision to divest responsibility be approved and issued to the Cosby Cottages Association” be withdrawn and that: -**

*Pursuant with “Parish Councils Act 1957, S3”*

Minutes relating to this agenda item are held at the end of these meeting minutes due to the Motion being adjourned “in-debate”.

**RESOLVED:**

- a. That agenda item 12 b (The Motion) be adjourned “in-debate” to allow the Council to proceed to agenda item 15 “Village Projects” where time critical decisions are required.
- b. That an EGM may be called to continue the Motion debate as a single agenda item
- c. That agenda items (13, 14, 16, 17) be postponed to the November 2022 meeting of Cosby Parish Council

**633. To consider any planning applications listed and any notices received after the publication of the Agenda.**

None considered

**634. To receive any updates from Working Parties**

- a. **RPT Consulting** – Cllr: V Rye will collate and send to the Parish Manager
- b. **Remembrance Day Parade.**

**RESOLVED:** That the 2022 Remembrance Day Parade be cancelled due to the lack of a marching band.

- c. **Christmas event**

**RESOLVED:**

- a) That a sum of £500 be allocated for PA equipment and costs for the Christmas Lights switch on event.
- b) That reduced lighting hours be approved to reduce energy costs and impact of staff changing the timers.

**635. To confirm the date of the next meeting as Thursday 17<sup>th</sup> November 2022**

The Chairman declared the meeting closed at 9.46pm

**Minute 632 b Cont:-**

**MOTION 2: (2022)**

**Cllr: M Hillmann “Amended Motion”**

Subject to there being no alternative financial support for street lighting or for the upgrade to street lighting on The Settlement from either Leicestershire County Council or Blaby District Council, Cosby Cottages Association are invited to apply for a grant from Cosby Parish Council of up to £4,000 to support the upgrade of 12 sodium lanterns “in total” to LED Lanterns on Kingsfield Road, Richmond Close and Elm Tree Road (The Settlement) (Community Interest)

- i. Cosby Cottages Association apply for a grant from Cosby Parish Council of up to £4,000 to support the upgrade of 12 sodium lanterns “in total” to LED lanterns on Kingsfield Road, Richmond Close and Elm Tree Road (The Settlement) (Community Interest)
- ii. Cosby Parish Council to be responsible for the electricity consumption costs of The Settlement street lighting (12 units as present today) and to be reviewed every 5 years henceforth (As part to the annual budgeting process) with no guarantee of continuance.
- iii. Cosby Cottages Association Ltd to be responsible for the safety inspections, repairs and maintenance of the street lighting and lighting columns owned by the Cosby Cottages Association Ltd henceforth

**Proposed Cllr M Hillmann      Seconded Cllr: V Rye**

**Parish Manager as Clerk and Proper Officer of the Council:**

The Parish Manager explained that although decisions are the responsibility of the elected Members, the Clerk has a key role in advising the council and Councillors, on governance, ethical and procedural matters.

It was the Parish Managers view that in consideration of the lighting on The Settlement, Members of the Council had an ethical consideration to make and should consider the wider situation of the Settlement residents’ domestic rates contribution to the village.

**Cllr: S Wegerif - amendment to part ii**

Cosby Parish Council **to not be responsible** for the electricity consumption costs of The Settlement street lighting.

**Proposed: Cllr: S Wegerif      Seconded Cllr: J Chapman**

**Cllr: S Wegerif - amendment to part ii**

- ii. Cosby Parish Council to be responsible for the electricity consumption costs of The Settlement street lighting (12 units as present today) **and to be reviewed every year henceforth** (As part to the annual budgeting process) with no guarantee of continuance.

**Proposed: Cllr: S Wegerif**

***NB: A Member cannot propose two amendments to the same Motion***

**Cllr: J Wolfe - amendment to the amended Motion**

Subject to there being no alternative financial support for street lighting or for the upgrade to street lighting on The Settlement from either Leicestershire County Council or Blaby District Council, Cosby Cottages Association will receive a grant from Cosby Parish Council of up to £4,000 to support the upgrade of 12 sodium lanterns "in total" to LED Lanterns on Kingsfield Road, Richmond Close and Elm Tree Road (The Settlement) (Community Interest)

**Proposed: Cllr: J Wolfe**

**Seconded Cllr: V Rye (Cannot be seconded by Cllr: V Rye)**

**Cllr: M Howkins - amendment to part iii**

That Cosby Parish Council will not be responsible for the safety inspections, repairs and maintenance of the street lighting and lighting columns owned by the Cosby Cottages Association Ltd henceforth.

**Cllr: M Howkins – Tabled, pending proposal**