



COSBY PARISH COUNCIL

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Minutes

Minutes of the Meeting of Cosby Parish Council held on Thursday 29th September 2022 in the Heritage Room, Cosby Village Hall, Park Road, Cosby at 7.00pm

Present: Cllr V Rye (Chair) Cllr: K Scotton Cllr: J Chapman
Cllr: M Howkins Cllr: S Boocock Cllr: C Pharoah (Arrived 7.24pm)
Cllr: J Wolfe (Arrived 7.37pm)

Also present: Mr L Phillimore (Parish Manager)
Mrs S Chapman (Assistant Parish Manager)

Members of the public: One member of the public present

607. Chairmans welcome

- a) Chairman welcomed everyone and members of the public to the meeting
- b) One-minute silence was held in memory of Her Majesty Queen Elizabeth II
- c) The Parish Council Book of Condolences will be held in the Parish Councils archives
- d) Member of the public welcomed and will come forward for Co-Option in November 2022
- e) Chairman invited any Parish Council Members who were interest in being part of a pilot scheme with LRALC & Blaby DC for an assessment of the Parish's Carbon Footprint. Email to follow.
- f) Chairman advised of a meeting with LRALC and the need to be aware of the impact of a Precept increase on residents and to take a balanced approach to the needs of the Parish Council.

608. Apologies for absence

Cllr: S Wegerif Cllr M Hillmann (Both approved)

609. To receive any Declarations on Interest

- a) Cllr: V Rye – non-pecuniary interest if fees are to be charged for commercial dog-walkers (Clerk's report) due to the use of a commercial dog-walker on Victory Park
- b) Cllr: K Scotton – non-pecuniary interest relating to agenda item 9 j – catering van as a potential purchaser of products and interest in junior football club.

- c) Cllr: J Chapman - pecuniary interest in the application for a Memorial Stone (H Chapman) not in compliance with the published cemetery Rules & Regulations. Cllr: J Chapman to abstain from any discussion or vote.
- d) Cllr: M Howkins – non-pecuniary interest as a member of CPRE

610. To receive and sign the minutes of the Meeting of Cosby Parish Council held on Thursday 21st July 2022

Matters arising from the minutes –

- a) Cllr: M Howkins - noted the date error (July) should be September on page 3
- b) Cllr: V Rye – updated Members on minute 601 g (Graffwerks) The cricket screen was wrapped for children to paint on which avoided painting the bollards.
- c) Cllr: M Howkins – notes that a broken roof tile adjacent to the new flag pole has been identified. Parish Manager to look into the original request.

RESOLVED: That the minutes of the Meeting of Cosby Parish Council held on Thursday 21st July 2022 be approved, with amended “next meeting” date and signed as a true record.

611. To receive and approve the financial reports for the month ending 31st July 2022 and month ending 31st August 2022 including income and expenditure, budget year to date, accounts paid and received and to record the signing of the bank reconciliation for the same period.

Member questions arising from the accounts

- a) 2Commune – providers of the Parish Councils website
- b) Veale Wasbrough Vizards LLP – providers of specialist legal services to Cosby Parish Council
- c) Paw Rambler – Sub-contractor for the car park gate management
- d) Cllr's: M Howkins and V Rye will review and authorise payments to invoices and bank accounts (Independent audit) for July and August 2022
- e) All audit queries raised by Cllr: V Rye for the June payments were satisfied outside of the meeting.

RESOLVED: That the financial reports for the month ending 31st July and the 31st August including income and expenditure, budget year to date, accounts paid and received be signed.

612. Clerks general report

- a) Hedgehog kits – Cllr: V Rye to liaise with Cosby Primary School regarding a school project
- b) Members requested to consider whether a fee should be payable for the use of Cosby Victory Park by commercial dog-walkers.
- c) Members requested to consider the fees for pitch rental for the 2023 year. Sports clubs have been advised that an increase is likely.
- d) Extended cemetery plinth for children graves. £150.00 supplied and fitted.
- e) Parish Manager to source an example of the proposed Health & Safety Audit. Cllr: K Scotton to review and report back to Council.
- f) Cemetery Bench – a green metal bench from storage to be installed with the addition of a self-watering planter est: £160 per planter.
- g) Cemetery Chapel water supply – Members to help identify where the pipe terminates

- h) RPT Sports Consultant – All Members to feed any comments back to Parish Manager
- i) Budget 2023/24 – Members to submit any requests for project expenditure outside of the recurring budget.
- j) Tarmac path – Sealing of the trial holes has been commissioned alongside the repairs to the cemetery Tarmac paths. Parish Manager to produce correspondence to re-engage the original contractors and rebuild relationship with new works within the village available for quotation.
- k) Price for 25 signs for cemetery, car park playground and Victory Park signage £2,143.05 with summer and winter times
 - i) 1st April to 30th September – 7.00am to 9.00pm
 - ii) 1st October to 31st March – 7.00am to 7.00pm

RESOLVED: All expenditure and actions from the Clerk's general report approved

613. To consider any Memorial applications not in compliance with the published cemetery Rules & Regulations

RESOLVED: That the memorial for H Chapman be approved. (Cllr: J Chapman abstained)

614. Correspondence received.

- a) **PKF Littlejohn** – Notice of Completion of External Audit with no observations from the Auditors
 - i) Council thanks the Assistant Parish Manager for their work on managing the Councils finances and notes the Conclusion. Parish Manager advises that the Notice of Conclusion has been published
- b) **Memorial bench – The Nook.**
 - i) Council supports the proposal and accepts that the Parish Council assumes liability for these benches.
 - ii) Parish Manager to progress with the applicant and County Council as land owners **AND** seek to install a second bench on The Nook
- c) **Email – Loss of Memorial Tree.**
 - i) The person concerned to be offered to dedicate the “second” bench at 614 b above or dedicate the planter outside the cemetery at 612 f above
- d) **Trusteeship of Cosby Village Hall Committee**
 - i) Cosby Parish Council do not wish to remain as Trustee of the Village Hall Committee (VHC). Parish Manager to confirm in writing to the VHC.
- e) **Civility and Respect Pledge**
 - i) Decision to be deferred to the October meeting.
- f) **Replenish Refills**
 - i) Request to use Cosby Victory Park car park for commercial use to be declined.
- g) **Finding Fitness – Sports Holiday Club feedback**
 - i) Report noted for a successful programme with positive feedback from users
- h) **Enderby Mission Foodbank**
 - i) The request be declined being contrary to grant funding provisions of Parish Councils and no guarantee of local benefit

- i) **Catering Van for football matches**
 - i The request be declined due to the commercial nature of the provision and inability to restrict sales of goods to the general public.
- j) **CPRE renewal**
 - i To be renewed at £36.00 pa
- k) **Jelson Homes**
 - i Parish Manager to organise an informal meeting with Jelson Homes, November or December 2022.
- l) **Letter to Chairman of Cosby Parish Council – re: The Settlement lighting**
 - i **RESOLVED:** That due to the absence of Cllr: M Hillman Agenda item 9 m and Agenda item 11 be deferred to the October meeting.

RESOLVED: That correspondence be received, noted and actioned by the Parish Manager as required.

615. Public participation

One request to speak deferred to the October meeting of Cosby Parish Council

616. To consider any planning applications listed and any notices received after the publication of the agenda

No applications reviewed.

617. To receive any updates on Village Projects

- a) Chairman updated Members on the need for a marching band for the Remembrance Day Parade. Any suggestions to the Chair and Assistant Parish Manager
- b) Chairman updated Members on the request to close Main Street from Tithe Barn to Nook Fish Bar between 5.00pm and 8.00pm.

RESOLVED: That Standing Orders be suspended at 8.58pm to allow the meeting to continue.

- c) Christmas Lights (Replacement stock and repairs)

RESOLVED: That a sum of up to £6,000 be approved for repairs and replacement

- d) Parish Manager updated Members on the potential costs of equipment replacement and development of the Children's playground is likely around £60,000 with other projects likely to take planned expenditure to around £100,000

618. To receive any reports from County / District Councillors

- a) Cllr: J Wolfe - Nothing to report
- b) L Phillimore CC as County Councillor: -
 - i Encourages Members to submit any ideas for the 2022/23 with three MVAS posts now installed along Cambridge Road.

- ii L Phillimore CC advised Members of the financial challenges facing the County Council
- iii Considerations in-hand include some crossing signage / line marking on Main Street should a pedestrian crossing not qualify, an additional MVAS or more posts and potential signage for the factory site on Narborough Road. Members to submit ideas for MVAS locations between Members only at this time. Deadline for submission to County Council is 31st October 2022.

619. CONFIDENTIAL ITEM: In accordance with the Public bodies (Admissions to meetings) Act 1960 and (Exempt information at Schedule 12A to the Local Government Act 1972 Act) the press and the public will be excluded from the following items by reason of the confidential nature of the business (Commercial, Financial and legal) to be discussed and Information which is likely to reveal the identity of an individual/s and will be requested to withdraw.

Member of the public left the meeting

- a) To consider the waiving of fees for a Memorial Stone

RESOLVED: That cemetery fees will not be waived

620. To confirm the date of the next meeting as **Thursday 20th October 2022 at 7.00pm**

Meeting closed at 9.27pm

Cllr: V Rye. Chairman